Responsible User Agreement

ICT has become an integral aspect of your learning through the use of the internet, PCs, laptops, tablets, smart phones etc. It is important that these devices are used responsibly and safely.

In order for you to enjoy continued access to these services we require for you to read the following statements and to actively engage with these so that you can become a 'digital citizen'.

- I understand that my teacher, period by period, will decide whether I am able to use my device in class. If allowed my device will be clearly visible on my desk so that my teacher can monitor it.

- I will ensure that I log off any shared device.

- I agree to not reveal my personal address or phone number unless required for educational use, or those of others.

- I agree to inform a member of staff if I find a picture or message that makes me feel uncomfortable.

- I agree not to use a school device or my own device to download any apps, movies/media, user proxys or use it to access materials which will put strain on the network and could limit internet access for other users.

- I agree to only use school devices or my own device in school to access material/websites, for example, social media which are only relevant to my schoolwork during classes.

- I agree that no photographs/videos of staff and peers will be taken unless specific for classwork or future reference. This must be authorised by my teacher and the individual involved and to only share these appropriately.

- I understand that West Lothian Council and The James Young High School is not responsible for the security, online safety or theft of any mobile device which are brought into school.

- I understand that any deviation from this agreement will result in my device being confiscated and/or IT privileges been removed and that my parents/guardians will be informed.

- Repeat offences by multiple students, may also lead to the removal of devices being used in class for all students. This will be dealt with severely with parties such including ELT, SLT, Parents/Guardians and the Police (if required).